The ABAS Virtual Auction Procedures

Shepard Garden and Art Center

Saturday, December 19, 2020

Despite the pandemic, ABAS desires to keep our members engaged, provide an opportunity to obtain bonsai materials and advance their bonsai knowledge. We are hosting our first (and hopefully last) Zoom auction. **LIMITED** in person participation will be allowed. Events will be outdoors, weather permitting. ***Covid precautions will be enforced which includes facial covering (nose and mouth) and social distancing during any / all in person interactions.***

1. Sellers contact Sylvia Anderson at Obtain a **SELLER NUMBER** from Treasurer Sylvia Anderson. Call (916) 622-4772 or e‐mail [sylviaandersonetc@gmail.com](mailto:sylviaandersonetc@gmail.com).

2. Sellers email high quality photos or video to Dodie Newman at dodienewman@gmail. These will either be posted on the website or sent to members to preview auction items. Deadline for photo / video submission is December 4, 2020.

3. **TWO SELLER PAYMENT AND INVENTORY SHEETS** will be emailed to club members or can be downloaded by visiting the website http://abasbonsai.org , “Events” page under the “Auction” information. There will be one form for trees and a second form for pots, tools, stands etc. Record your **NAME**, **SELLER NUMBER**, trees, plants, other items, and price on the seller sheet.

4. **TAG YOUR ITEMS** with the **seller number, item number, last name, tree name** (example, your seller # is 5, your item is #3, last name SEELY and black pine, the tag will read “5‐3, SEELY, black pine.”

5. Auction items need to be dropped off at the Shepard Garden and Arts Center (SGAAC) on **Friday, December 18 from 11:00 – 12:00.** Bring **TWO COPIES** of the ‘**SELLER PAYMENT AND INVENTORY SHEET**’. Your payment will be calculated from this sheet. The club keeps 10% commission; 90% is returned to the seller. Buyer pays sales tax.

6. **AUCTION PREVIEW** is **Friday, December 18 from noon – 3:00** in the parking lot of SGAAC. Auction items sold are final.

7. **10 members** will be allowed to attend the auction in person\*\*\*. To reserve your spot, email Dodie Newman at [dodienewman@gmail.com](mailto:dodienewman@gmail.com). Reservation are on first come, first serve basis. \*\*\*this number may change if County regulations change.

8. **Saturday, December 19, 2020** the auction will be held at SGAAC via zoom and with limited (10) in person participants beginning roughly at 12:30. Bidding will be done live as well as via Zoom Chat.

9. Buyers (and sellers who’s trees do not sell) need to come to SGAAC to **pay for and pick up their trees by 4:00 pm on Saturday**. Checks are preferred but credit card payment will be accepted. Trees not picked up on Saturday, will be taken to Renee or Dodie’s homes and must be picked by **4:00 pm on Sunday, December 20.**

10. Checks will be mailed to sellers in a week.